

NAME (Last, First, MI) \_\_\_\_\_

WRITE YOUR NAME IN PEN! (Black or Blue ink only)

**I. Administrative Data** (Use pencil ONLY! Shaded areas are for detachment use only)

<b>1. ACADEMIC INSTITUTION</b>	<b>2. SCHOOL RESIDENCY STATUS</b> Resident or Nonresident	<b>3. AFROTC DETACHMENT</b>	<b>4. ACADEMIC MAJOR</b> <small>(Add in WINGS code)</small>
<b>5. INITIAL ACADEMIC ADVISOR OFFICIAL REVIEW</b> <small>(My signature verifies that all courses required for degree, listed in block 4, are filled in on the AFROTC Form 48)</small>		<b>7. SIGNATURE REQUIRED AFTER COMPLETION OF DEGREE</b> I certify that I have successfully completed all degree requirements and will graduate as stated in block 6.	
<b>INITIAL ACADEMIC ADVISOR SIGNATURE</b> _____ <b>DATE</b> _____ <small>(black/blue ink only)</small>		_____ <b>SIGNATURE OF CADET</b> _____ <b>DATE</b> _____	
<b>6. INITIAL REVIEW</b> Completion of this education plan should result in my obtaining either a <b>B.S.</b> or <b>B.A.</b> degree during the month of <b>MAY</b> or <b>AUG</b> or <b>DEC</b> in the year of _____. <small>(Circle one) (Circle one)</small>			
_____ <b>CADET SIGNATURE</b> <small>(black/blue ink only)</small> <b>DATE</b>		_____ <b>AFROTC INSTRUCTOR SIGNATURE</b> <small>(black/blue ink only)</small> <b>DATE</b>	

**II. Academic Plan/Term Review** (Fill out in pencil ONLY. Signatures require blue or black ink only)

<b>Term:</b> Fall <b>Year:</b> _____					<b>Term:</b> Spring <b>Year:</b> _____				
COURSE NUMBER	COURSE TITLE	CREDIT HOURS ATTEMPT	CREDIT HOURS COMPLETED	DEVIATIONS (E/F/I/W/NC)	COURSE NUMBER	COURSE TITLE	CREDIT HOURS ATTEMPT	CREDIT HOURS COMPLETED	DEVIATIONS
<b>TOTAL CREDIT HOURS ATTEMPTED</b>					<b>TOTAL CREDIT HOURS ATTEMPTED</b>				
<b>1. DETACHMENT USE ONLY--SCHOLARSHIP CADET'S ONLY/REMARKS</b> a. Have you taken any of the above courses more than once? Yes or No b. Did you fail any courses required for graduation? Yes or No c. Are any of the above classes for your Minor, Double Major? Yes or No d. Is your electives, if any, required for your degree? Yes or No <b>If No, erase from Form 48.</b>					<b>1. DETACHMENT USE ONLY--SCHOLARSHIP CADET'S ONLY/REMARKS</b> a. Have you taken any of the above courses more than once? Yes or No b. Did you fail any courses required for graduation? Yes or No c. Are any of the above classes for your Minor, Double Major? Yes or No d. Is your electives, if any, required for your degree? Yes or No <b>If No, erase from Form 48.</b>				
_____ <b>STUDENT'S SIGNATURE</b>					Spring Term Evaluation _____ <b>INSTITUTION ACADEMIC ADVISOR SIGNATURE</b> _____ <b>DATE</b> _____				
_____ <b>AFROTC REVIEWER'S SIGNATURE</b>			_____ <b>DATE</b>		_____ <b>STUDENT'S SIGNATURE</b>			_____ <b>AFROTC REVIEWER'S SIGNATURE</b>	
_____ <b>DATE</b>			_____ <b>DATE</b>		_____ <b>DATE</b>			_____ <b>DATE</b>	

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STUDENT'S SIGNATURE \_\_\_\_\_ AFROTC REVIEWER'S SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

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Fall Term Evaluation \_\_\_\_\_  
 INSTITUTION ACADEMIC ADVISOR SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

STUDENT'S SIGNATURE \_\_\_\_\_ AFROTC REVIEWER'S SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

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# FORM 48 INSTRUCTIONS. (For more instructions see AFROTCI 36-2011 dated 1 Jul 15 Attachment 15 AFROTC FORM 48 Preparation)

1. Write your name in **pen** on the top of all the pages
2. **WRITE EVERYTHING IN PENCIL, EXCEPT YOUR NAME AND SIGNATURES!**
  - **Section I, Administrative Data**
    - Blocks 1-4 - Fill in (self explanatory) in pencil ONLY!
    - Block six – read the statement and circle (**in pencil**) the appropriate bolded words, include the year you plan on graduating with your 1st B.A./B.S. **DON'T SIGN ANYTHING.**
  - **Section II, Academic Plan (FILL IN WITH PENCIL)**
    - The “Term” is pre-filled.
    - Enter the year you started AFROTC next to the word “Year”.
      - Next, fill in all the “year” leading up to your final semester.
        - If you started ROTC in the Spring Semester, draw a line through the fall box (see image below). Then enter the year you started AFROTC in the “Spring” Box.

II. ACADEMIC PLAN/TERM REVIEW (FILL OUT IN PENCIL ONLY. SIGNATURES REQUIRE BLUE OR BLACK INK ONLY)									
Term: Fall		Year:			Term: Spring		Year:		
COURSE NUMBER	COURSE TITLE	CREDIT HOURS ATTEMPT	CREDIT HOURS COMPLETED	DEVIATIONS (E/F/W/N/C)	COURSE NUMBER	COURSE TITLE	CREDIT HOURS ATTEMPT	CREDIT HOURS COMPLETED	DEVIATIONS
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REMARKS (DETACHMENT USE ONLY): 1. Scholarship Cadet's Only: a. Have you taken any of the above courses more than once? Yes or No b. Did you fail any courses required for graduation? Yes or No c. Are any of the above classes for your Minor, Double Major? Yes or No d. Is your electives, if any, required for your degree? Yes or No If No, erase from Form 48.					REMARKS (DETACHMENT USE ONLY): 1. Scholarship Cadet's Only: a. Have you taken any of the above courses more than once? Yes or No b. Did you fail any courses required for graduation? Yes or No c. Are any of the above classes for your Minor, Double Major? Yes or No d. Is your electives, if any, required for your degree? Yes or No If No, erase from Form 48.				
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- FILL IN WITH PENCIL — Plan your college degree out! NOTE: You can't graduate with a bachelors degree prior to your senior year in AFROTC!!!!**
- “Course Number” write the course number e.g. MATH1010. **DON'T** write the catalogue number.
  - “Course Title” write the name of the course e.g. Intermediate Algebra.
  - “Credit Hours Attempted” How many credit hours the course is worth?
  - “TOTAL CREDIT HOURS ATTEMPTED” the sum of all credit hours listed.
    - Remember you must be full time (12+ hours every semester besides summer and your final semester in AFROTC.
  - Complete the remaining fall, spring, and summer blocks on this form leading up to your graduation semester. Remember to include all courses required for completion of your degree, i.e. core classes, prerequisites, electives, misc school requirements, AFROTC course requirements, etc.
 

**NOTE: Do not list courses for Minors or Double Majors.** If this drops you below 12 credit hours talk with an NCO or AFROTC academic advisor.
  - Finally, on the bottom right hand corner you will list your page numbers, self explanatory.
- When all of your class information has been filled out, stop in to see the NCOs to ensure everything has been correctly filled out.
  - When you have received the green light, you may then collect signatures. If you fail to follow these directions you will need to re-accomplish a new form!
  - **CONTACT THE NCOs FOR ANY QUESTIONS OR CONCERNS!!!**